Business Purpose

The purpose of this report is to monitor your financial activity compared to your current budget. For each FOP combination, the following totals are displayed by the budget account code: the current budget, the net revenue and expenses for both the selected period (MTD) and for the entire year up to the selected period (YTD), and the current balance of all open encumbrances. The final column, Available Budget Balance compares the total of the actual earnings, actual spending, and encumbrance balance to the current year’s budget. This report will not tell you if a transaction will process because it does not consider pooled organization codes and budgets at the fund, orgn, and program code level (BAVL).

Report Path

This report can be located at HSC Finance > Finances Relative to Budget > ----- Budget Account Code Summary – Excel Version.
Available Parameters

* Fiscal Year
* Fiscal Period

Fund Manager
Fund
Organization
Division
Campus
Department

Report Grouping and Sorting

The report is grouped and sorted by organization, fund, program, account type, and then budget account code.
Report Fields

Definitions for the report fields can be located at

Organization
Organization Description
Fund
Fund Description
Program
Program Description
Account Type
Budget Account Code
Budget Account Code Description
Current Budget
Month to Date
Year to Date
Encumbrance
Available Budget Balance
The hyperlinked amounts in the Enc field will open a Transaction Detail report that will provide the document number as well as the related encumbrance number, item and sequence number for the encumbrance totals.