



TTUHSC PURCHASING CARD UPDATE

July 7, 2010

STATEMENT ENDING 07/05/10

Transactions 06/08/10 through 07/05/10

Transaction Adjustments or Reallocations for statement ending **07/05** will need to be processed in Pathway Net by **5:00pm, Wednesday, July 21st.**

Please do not make any changes to the **07/05** statement in Pathway Net after the deadline. The changes will not be reflected in the upload that Payment Services will process to Banner on following Thursday.

Reminder per OP 72.15:

Medical and Pharmaceutical supplies must be ordered from the TTUHSC contract vendor – Cardinal Health unless a deviation approval has been received from Purchasing. You may send this request to: Purchasing@ttuhsc.edu.

Participation in this contract applies value by increasing volume level discounts as well as helping TTUHSC reach the goal set by the State of Texas for percentage of dollars spent with minority and women owned businesses (HUB – Historically Underutilized Businesses).