



# Purchasing Card Update *from* Payment Services

August 8, 2016

## PCard Year End Deadlines FY 2016 (August/**September**)

23 Tues	24 Wed	25 Thurs	26 Fri <b>Last day</b> to purchase for FY 16 to ensure posting on or before 09/02	27 Sat Do not use the Pcard	28 Sun Do not use the Pcard	29 Mon Do not use the Pcard
30 Tues Do not use the Pcard	<b>31 Wed</b> Do not use the Pcard	<b>1 Thurs</b> Do not use the Pcard	<b>2 Fri</b> Do not use the Pcard Last day for the Sept billing cycle	<b>3 Sat</b>	<b>4 Sun</b>	<b>5 Mon</b> <b>Labor Day</b>
<b>6 Tues</b> Allocations of transactions available Purchasing for FY 17 begins!	<b>7 Wed</b>	<b>8 Thurs</b>	<b>9 Fri</b> <b>Last day</b> for FY 16 Allocations Due by 2 PM			

*We welcome your feedback!*

*Please email your questions or suggestions to: [pcard@ttuhsc.edu](mailto:pcard@ttuhsc.edu)*