



Purchasing Card Update

from Payment Services

August 14, 2017

PCard Year End Deadlines FY 2017 (August/September)

22 Tues	23 Wed	24 Thurs	25 Fri Last day to Purchase for FY 17 to ensure posting on or before 09/01	26 Sat Do not use the Pcard	27 Sun Do not use the Pcard	28 Mon Do not use the Pcard
29 Tues Do not use the Pcard	30 Wed Do not use the Pcard	31 Thurs Do not use the Pcard	1 Fri Do not use the Pcard	2 Sat Do not use the Pcard Last day for the Sept billing cycle	3 Sun Do not use the Pcard	4 Mon Labor Day
5 Tues Allocations of transactions available Purchasing for FY 18 begins!	6 Wed	7 Thurs	8 Fri Last day for FY 17 Allocations Due by Noon			

We welcome your feedback!

Please email your questions or suggestions to: pcard@ttuhsc.edu