

# Purchasing Card Update

## *from* Payment Services

August 24, 2015

### PCard Year End Deadlines FY 2015 (August/**September**)

23 Sun	24 Mon	25 Tues	26 Wed	27 Thurs <b>Last day</b> to purchase for FY 15 to ensure posting on or before 09/03	28 Fri Do not use the Pcard	29 Sat Do not use the Pcard
30 Sun Do not use the Pcard	31 Mon Do not use the Pcard	<b>1 Tues</b> Do not use the Pcard	<b>2 Wed</b> Do not use the Pcard	<b>3 Thurs</b> Do not use the Pcard  Last day for the Sept billing cycle	<b>4 Fri</b> Allocation of transactions possibly available - afternoon  Purchasing for FY 16 begins!	<b>5 Sat</b>
<b>6 Sun</b>	<b>7 Labor Day</b>	<b>8 Tues</b>	<b>9 Wed</b> <b>Last day</b> for FY 15 Allocations Due by 2 PM			

*We welcome your feedback!*

*Please email your questions or suggestions to: [pcard@ttuhsc.edu](mailto:pcard@ttuhsc.edu)*