

## **Swift Card Program Training Sessions - August 5, 2014**

Payment Services will be conducting Swift Card Program training sessions on **Tuesday, August 5<sup>th</sup> by TechLink** at the below locations. Content will cover User Set up and Card Request Form, Cards Issued to Departments, Activation of Cards by Department User, etc.

Visit the Swift Card Program Website at <http://www.fiscal.ttuhs.edu/busserv/swiftcardprogram/>

Please bring a printout of the documents listed under the "Documents Tab".

Forward this email to other employees who are involved in payments to participants in patient studies and surveys.

### **Abilene**

Tuesday, August 5, 2014

11:00 AM - 11:50 AM (CT) Swift Card Program ABSOP 1130

1:30 PM - 2:20 PM (CT) Swift Card Program ABSOP 1130

### **Amarillo**

Tuesday, August 5, 2014

11:00 AM - 11:50 AM (CT) Swift Card Program AMHSC 4714

1:30 PM - 2:20 PM (CT) Swift Card Program AMHSC 4714

11:00 AM - 11:50 AM (CT) Swift Card Program AMSOP 335

1:30 PM - 2:20 PM (CT) Swift Card Program AMSOP 335

### **Dallas**

Tuesday, August 5, 2014

11:00 AM - 11:50 AM (CT) Swift Card Program DLSPSW 433

1:30 PM - 2:20 PM (CT) Swift Card Program DLSPSW 433

### **El Paso**

Tuesday, August 5, 2014

10:00 AM - 10:50 AM (MT) Swift Card Program EPAEC 212

12:30 PM - 1:20 PM (MT) Swift Card Program EPAEC 212

### **Lubbock**

Tuesday, August 5, 2014

11:00 AM - 11:50 AM (CT) Swift Card Program ACB 110

1:30 PM - 2:20 PM (CT) Swift Card Program ACB 110

### **Midland**

Tuesday, August 5, 2014

11:00 AM - 11:50 AM (CT) Swift Card Program MD TTPM 210B

1:30 PM - 2:20 PM (CT) Swift Card Program MD TTPM 210B

### **Odessa**

Tuesday, August 5, 2014

11:00 AM - 11:50 AM (CT) Swift Card Program ODHSC 2C91

1:30 PM - 2:20 PM (CT) Swift Card Program ODHSC 2C91