

Effective Sept. 1, 2009, the General Appropriations Act, Senate Bill 1, Article IX, Section 5.06(c), 81st Legislature, Regular Session, requires agencies to use the General Services Administration (GSA)'s federal travel rates to determine the maximum meals and lodging reimbursement rates for both **in-state and out-of-state travel**.

TTUHSC website <http://www.fiscal.ttuhs.edu/busserv/travel/links.aspx> takes you directly to the Federal GSA Site.

Fiscal Year 2010

In-State Meals and Lodging

Refer to the federal Domestic Maximum Per Diem Rates on the GSA site.

For areas not listed, the rates are:

Lodging In-State: up to \$85

Meals In-State: up to \$36

Out-of-State Meals and Lodging

Refer to the federal Domestic Maximum Per Diem Rates on the GSA site.

For areas not listed, use the rate for the nearest city or county.

Automobile Mileage

55 cents per mile

In summary, this is a major change for In State Travel Reimbursement Rates.

If you claim less than the maximum meal rate, the reduction is used to increase the maximum lodging rate.

Examples:

| Destination | County | Max Lodging | Max Meals | Total/Day |
|--|-------------------------------------|-------------|-----------|-----------|
| Austin (September 1 - September 30) | Travis | 114 | 54 | 168 |
| Dallas (April 1 - September 30) | Dallas County and City of Dallas | 115 | 59 | 174 |
| Houston (L.B. Johnson Space Center) | Montgomery, Fort Bend and Harris | 110 | 59 | 169 |
| El Paso | El Paso | 92 | 44 | 136 |