

**TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER
AGENCY 739**



**Annual Report of
Other Required Information
Fiscal Year 2003**

Texas Tech University Health Sciences Center (739)

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Schedule of Bonded Employees

Texas Tech University Health Sciences Center (TTUHSC) does not acquire a bond on employees. Instead, a comprehensive crime policy that covers all employees is purchased.

Schedule of Space Occupied

Information on space occupied, including number of square feet rented and occupied in State-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot; cost per month and annual cost; lessor of all rented space; and other information describing the space utilized by TTUHSC is reported annually to the Texas Higher Education Coordinating Board.

Schedule of Professional / Consulting Fees and Legal Service Fees

Attachment A

Schedule of Aircraft Operation

TTUHSC does not own or lease any aircraft.

Schedule of Itemized Purchases

Institutions of Higher Education are not required to comply with Government Code, Chapter 2155 because of Education Code Section 51.9335.

Master File Report Verification Form

Texas Natural Resources Code Section 31.155(d) exempts institutions of higher education from reporting this information.

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HUB Strategic Plan Progress Form

Attachment B

Appropriation Item Transfer Schedule

TTUHSC had no Appropriation Item Transfers to report for fiscal year 2003.

Schedule of Vehicles Purchased

TTUHSC purchased one vehicle using appropriated funds during fiscal year 2003. The vehicle purchased was a Ford Ranger pickup, at a cost of \$10,513.

Indirect Cost Schedule

Government Code Section 2106.001 does not apply to institutions of higher education.

Schedule of Lump-Sum Vacation and Compensatory Leave

TTUHSC paid \$2,167,572 for lump-sum vacation and compensatory leave during fiscal year 2003.

Schedule of State-Owned or Leased Vehicles Used by State Employees

TTUHSC does not authorize or allow any state official or employee to use state-owned or leased vehicles for personal use.

Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases

Institutions of Higher Education are not required to comply with Government Code, Chapter 2155 because of Education Code Section 51.9335.

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Attachment A

Professional / Consulting Fees and Legal Service Fees

Vendor Name	Type of Services Rendered	Amount
Condray Design Group	Architectural/Engineering	\$ 9,215
Fanning, Fanning & Associates, Inc	Architectural/Engineering	27,296
JDMA Inc	Architectural/Engineering	3,500
Moore, Nordell & Kroeger	Architectural/Engineering	1,644
SMS Architects, Inc.	Architectural/Engineering	18,571
Basin Chest Clinic	Medical	15,000
University of Oklahoma Department of Pathology	Medical	300
Eckerd Clinical Services	Medical	14,768
Khavar, J Dar MD	Medical	17,500
Odessa Heart Institute	Medical	22,500
Permian Cardiology Associates	Medical	13,541
Quest Diagnostics Inc.	Medical	755
Thomason Hospital	Medical	23,676
University of Oklahoma HSC	Medical	1,200
<i>Total Professional / Consulting Fees</i>		\$ 169,466
Brannon Rasberry & Associates	Legal	\$ 1,109
Chaney & Lane, Attys At Law	Legal	1,530
Cogdill, G. Wayne	Legal	1,500
Cooper, Judith G PC	Legal	358
Crenshaw, Dupree & Milan, L.L.P.	Legal	5,817
Dewey, Darrell L	Legal	1,843
Feldsman Tucker Leifer Fidell	Legal	146
Forbes, Stewart	Legal	3,690
Foster, Johnson, Mcdonald	Legal	42,865
Fulbright & Jaworski	Legal	24,447
Garcia, Crissy	Legal	91
Garrett and Swann, LLP	Legal	270
Gibson, Ochsner & Adkins	Legal	12,071
Gouge, Brenda House	Legal	930
Hund & Harriger	Legal	5,294
Lovell, Lovell, Newsom & Isern	Legal	3,625
Lynch, Chappel & Alsup	Legal	500
Mailliard, Mark	Legal	300
McCleskey, Harriger, Brazill	Legal	75,090
McCulley & Associates, Inc	Legal	323

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Attachment A (continued)

Professional / Consulting Fees and Legal Service Fees

Vendor Name	Type of Services Rendered	Amount
McWhorter, Cobb & Johnson LLP	Legal	\$ 1,200
Murchison, Frank E PC	Legal	2,723
Nguyen, John T	Legal	336
Nieto, Nadine M	Legal	5,033
Packard Hood Bednarz Johnson	Legal	4,495
Peterson, Farris, Doores	Legal	3,945
Peterson, Farris, Moss, Pruitt	Legal	40,782
Pitts, Tom	Legal	4,500
Rago, Jeff D	Legal	1,500
Robinson, Burdette, Martin	Legal	1,260
Robles, Bracken, Coffman	Legal	4,785
Ryan & Sanders, LLP	Legal	1,500
Kemp Smith LLP	Legal	103,923
Splawn & Simpson	Legal	3,046
Swindell, Patrick A	Legal	1,500
Thomas, Julie A	Legal	328
Vu, Haun	Legal	430
Wilson, Joe Marr	Legal	750
Winslade, William J PhD JD	Legal	6,213
Zavaleta, Hector PC	Legal	8,000
	<i>Total Legal Service Fees</i>	<u>\$ 378,044</u>
	<i>Total Professional / Consulting Fees and Legal Service Fees</i>	<u>\$ 547,510</u>

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Attachment B

HUB Strategic Plan Progress Form

Description of Contract	Actual for FY02 ¹	Actual for FY03 ¹	Goal for FY04 ²
Heavy construction other than building contracts	-	124.000%	2.600%
Building construction, including general contractors and operative builders contracts	9.500%	45.200%	15.000%
Special trade construction contracts	3.640%	12.400%	10.000%
Professional services contracts	0.137%	1.760%	1.200%
Other services contracts	3.470%	3.610%	5.000%
Commodities contracts	10.100%	12.000%	15.000%

¹Actual percentage spent with HUBs from HUB Report

²Goal for percentage spent with HUBs from Strategic Plan

Preparer Signature: _____

Approver Signature: _____

Preparer Name: Ruben Gonzales

Approver Name: Michael Crowder

Preparer Title: Director of HUB Operations

Approver Title: Assoc Vice President – Bus Affairs

Preparer Phone: (806) 743-2197

Approver Phone: (806) 743-1888, ext. 225

(Source: Texas Government Code, Section 2161.124)

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