

**TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER
AGENCY 739**



**Annual Report of
Other Required Information
Fiscal Year 2004**

Texas Tech University Health Sciences Center (739)

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Schedule of Bonded Employees

Texas Tech University Health Sciences Center (TTUHSC) does not acquire a bond on employees. Instead, a comprehensive crime policy that covers all employees is purchased.

Schedule of Space Occupied

Information on space occupied, including number of square feet rented and occupied in state-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot; cost per month and annual cost; lessor of all rented space; and other information describing the space utilized by TTUHSC is reported to the Texas Higher Education Coordinating Board.

Schedule of Professional / Consulting Fees and Legal Service Fees

The TTUHSC Schedule of Professional / Consulting Fees and Legal Service Fees is included as Attachment A.

Schedule of Aircraft Operation

TTUHSC does not own, lease, or otherwise operate any aircraft.

Schedule of Itemized Purchases

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Itemized Purchases) per Texas Education Code § 51.9335.

Master File Report Verification Form

Institutions of higher education are not required to complete a Master File Verification Form per Texas Natural Resources Code § 31.155(d).

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HUB Strategic Plan Progress Form

The TTUHSC HUB Strategic Plan Progress Report is included as Attachment B.

Appropriation Item Transfer Schedule

TTUHSC had no appropriation item transfers.

Schedule of Vehicles Purchased

TTUHSC purchased one vehicle using appropriated funds, a Ford Expedition sport-utility vehicle at a cost of \$23,863. This vehicle will be used for security / patrol purposes and has a fuel rating of 14/18.

Indirect Cost Schedule

Institutions of higher education are not required to provide an Indirect Cost Schedule based on the definition of a state agency in Texas Government Code § 2106.001.

Schedule of Lump-Sum Vacation and Compensatory Leave

TTUHSC paid \$2,583,589 for lump-sum vacation and compensatory leave.

Schedule of State-Owned or Leased Vehicles Used by State Employees

TTUHSC does not authorize or allow any state official or employee to use state-owned or leased vehicles for personal use.

Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases) per Texas Education Code § 51.9335.

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Attachment A

Professional / Consulting Fees and Legal Service Fees

Vendor Name	Type of Services Rendered	Amount
Texas Comptroller of Public Accounts	Accounting	\$ 15,923
KPMG LLP	Accounting	208,941
Texas State Auditor's Office	Accounting	6,218
Condray Design Group	Architectural/Engineering	13,564
Fanning, Fanning & Associates, Inc	Architectural/Engineering	39,365
JDMA Inc	Architectural/Engineering	2,100
RTR Engineers, Inc	Architectural/Engineering	2,000
Clinical Pathology Labs, Inc	Medical	342
Droutsas, Louis J MD	Medical	18,400
Lobera, Alex	Medical	13,750
Mark, Lloyd K MD	Medical	40,954
Permian Basin Workforce	Medical	2,053
Quest Diagnostics Inc.	Medical	52
University of Oklahoma HSC	Medical	300
University of Texas HSC at Houston	Medical	9,467
	<i>Total Professional / Consulting Fees</i>	<u>\$ 373,429</u>
Brown McCarrol	Legal	\$ 300
Fulbright & Jaworski LLP	Legal	4,217
Garrett and Swann LLP	Legal	225
Law Offices of Carl Shusterman	Legal	4,335
Leverton, W Reed	Legal	400
Lewis, Rice & Fingersh	Legal	45,651
Wright & Jackson PC	Legal	169
	<i>Total Legal Service Fees</i>	<u>\$ 55,297</u>
	<i>Total Professional / Consulting Fees and Legal Service Fees</i>	<u>\$ 428,726</u>

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Attachment B

HUB Strategic Plan Progress Form

Description of Contract	Actual for FY03 ¹	Actual for FY04 ¹	Goal for FY05 ²
Heavy construction other than building contracts	124.00%	97.40%	3.00%
Building construction, including general contractors and operative builders contracts	45.20%	19.60%	20.00%
Special trade construction contracts	12.40%	24.00%	10.00%
Professional services contracts	1.76%	1.74%	2.00%
Other services contracts	3.61%	2.95%	5.00%
Commodities contracts	12.00%	29.30%	20.00%

¹Actual percentage spent with HUBs from HUB Report

²Goal for percentage spent with HUBs from Strategic Plan

Preparer Signature: _____

Approver Signature: _____

Preparer Name: Ruben Gonzales

Approver Name: Elmo Cavin

Preparer Title: Director of HUB Operations

Approver Title: Exec Vice Pres for Fin and Admin

Preparer Phone: (806) 743-2197

Approver Phone: (806) 743-3080

(Source: Texas Government Code, § 2161.124)

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