

**TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER**

**AGENCY 739**



**Annual Report of  
Other Required Information  
Fiscal Year 2005**

# Texas Tech University Health Sciences Center (739)

## *Annual Report of Other Required Information* *Fiscal Year 2005*

### **Schedule of Bonded Employees**

Texas Tech University Health Sciences Center (TTUHSC) does not acquire a bond on employees. Instead, a comprehensive crime policy that covers all employees is purchased.

### **Schedule of Space Occupied**

Information on space occupied, including number of square feet rented and occupied in state-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot; cost per month and annual cost; lessor of all rented space; and other information describing the space utilized by TTUHSC is reported to the Texas Higher Education Coordinating Board.

### **Schedule of Professional / Consulting Fees and Legal Service Fees**

The TTUHSC Schedule of Professional / Consulting Fees and Legal Service Fees is included as Attachment A.

### **Schedule of Aircraft Operation**

TTUHSC does not own, lease, or otherwise operate any aircraft.

### **Schedule of Itemized Purchases**

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Itemized Purchases) per Texas Education Code § 51.9335.

### **Master File Report Verification Form**

Institutions of higher education are not required to complete a Master File Verification Form per Texas Natural Resources Code § 31.155(d).

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### **HUB Strategic Plan Progress Form**

The TTUHSC HUB Strategic Plan Progress Report is included as Attachment B.

### **Appropriation Item Transfer Schedule**

TTUHSC had no appropriation item transfers.

### **Schedule of Vehicles Purchased**

TTUHSC purchased one vehicle using appropriated funds, a Chevrolet passenger van at a cost of \$13,902. This vehicle will be used for staff transport purposes and has a fuel rating of 16/20.

### **Indirect Cost Schedule**

Institutions of higher education are not required to provide an Indirect Cost Schedule based on the definition of a state agency in Texas Government Code § 2106.001.

### **Schedule of Lump-Sum Vacation and Compensatory Leave**

TTUHSC paid \$2,298,538 for lump-sum vacation and compensatory leave.

### **Schedule of State-Owned or Leased Vehicles Used by State Employees**

TTUHSC does not authorize or allow any state official or employee to use state-owned or leased vehicles for personal use.

### **Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases**

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases) per Texas Education Code § 51.9335.

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### Attachment A

#### Professional / Consulting Fees and Legal Service Fees

Vendor Name	Type of Services Rendered	Amount
Bath Engineering Corporation	Architectural/Engineering	5,438
Fanning, Fanning & Associates, Inc	Architectural/Engineering	4,226
N D White Engineering	Architectural/Engineering	2,260
Surendran Consulting, LLC	Architectural/Engineering	1,200
Charles River Labs, Inc	Medical	601
Crnic, Tracy MD	Medical	4,400
Department of Pathology #451	Medical	300
Hereford Regional Medical Center	Medical	456
McGuire, Emmett L MD	Medical	10,284
Tricore Reference Laboratories	Medical	27
UMC / Clinical Pathology Lab	Medical	9,331
University of Houston Health Sciences Center	Medical	1,578
University Medical Center	Medical	13,234
Whitaker Medical, LTD	Medical	40,630
	<i>Total Professional / Consulting Fees</i>	<u>\$ 93,965</u>
Craig, Terril & Hale, LLP	Legal	\$ 7,674
Fulbright & Jaworski, LLP	Legal	18,040
Hector Beltran, Attorney at Law	Legal	2,000
Lathrop & Gage Law Offices	Legal	800
Lewis, Rice & Fingersh	Legal	9,181
	<i>Total Legal Service Fees</i>	<u>\$ 37,695</u>
	<i>Total Professional / Consulting Fees and Legal Service Fees</i>	<u><u>\$ 131,660</u></u>

# Texas Tech University Health Sciences Center (739)

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### Attachment B

#### HUB Strategic Plan Progress Form

Description of Contract	Actual for FY04 <sup>1</sup>	Actual for FY05 <sup>1</sup>	Goal for FY06 <sup>2</sup>
Heavy construction other than building contracts	97.40%	00.00%	5.00%
Building construction, including general contractors and operative builders contracts	19.60%	49.00%	22.00%
Special trade construction contracts	24.00%	14.80%	17.00%
Professional services contracts	1.74%	1.37%	2.00%
Other services contracts	2.95%	6.07%	7.00%
Commodities contracts	29.30%	30.30%	32.00%

<sup>1</sup>Actual percentage spent with HUBs from HUB Report

<sup>2</sup>Goal for percentage spent with HUBs from Strategic Plan

Preparer Signature: \_\_\_\_\_

Preparer Name: Ruben Gonzales

Preparer Title: Director of HUB Operations

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Approver Signature: \_\_\_\_\_

Approver Name: Elmo Cavin

Approver Title: Exec Vice Pres for Fin and Admin

Approver Phone: (806) 743-3080

(Source: Texas Government Code, § 2161.124)

UNAUDITED