

**TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER  
AGENCY 739**



**Annual Report of  
Nonfinancial Information  
Fiscal Year 2008**

# Texas Tech University Health Sciences Center (739)

## *Annual Report of Nonfinancial Information* *Fiscal Year 2008*

### **Schedule of Bonded Employees**

Texas Tech University Health Sciences Center (TTUHSC) does not acquire a bond on employees. Instead, a comprehensive crime policy that covers all employees is purchased.

### **Schedule of Space Occupied**

Information on space occupied, including number of square feet rented and occupied in state-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot; cost per month and annual cost; lessor of all rented space; and other information describing the space utilized by TTUHSC is reported to the Texas Higher Education Coordinating Board.

### **Schedule of Professional / Consulting Fees and Legal Service Fees**

The TTUHSC Schedule of Professional / Consulting Fees and Legal Service Fees is included as Attachment A.

### **Schedule of Aircraft Operation**

TTUHSC does not own, lease, or otherwise operate any aircraft.

### **Schedule of Itemized Purchases**

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Itemized Purchases) per Texas Education Code § 51.9335.

### **Master File Report Verification Form**

Institutions of higher education are not required to complete a Master File Verification Form per Texas Natural Resources Code § 31.155(d).

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### **HUB Strategic Plan Progress Form**

The TTUHSC Report of HUB Strategic Plan Progress is included as Attachment B.

### **Appropriation Item Transfer Schedule**

The TTUHSC Schedule of Appropriation Item Transfers is included as Attachment C.

### **Schedule of Vehicles Purchased**

The TTUHSC Schedule of Vehicles Purchased is included as Attachment D.

### **Indirect Cost Schedule**

Institutions of higher education are not required to provide an Indirect Cost Schedule based on the definition of a state agency in Texas Government Code § 2106.001.

### **Schedule of Lump-Sum Vacation and Compensatory Leave**

TTUHSC paid \$2,828,264 for lump-sum vacation and compensatory leave.

### **Schedule of State-Owned or Leased Vehicles Used by State Employees**

TTUHSC does not authorize or allow any state official or employee to use state-owned or leased vehicles for personal use.

### **Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases**

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases) per Texas Education Code § 51.9335.

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## Attachment A

### Professional / Consulting Fees and Legal Service Fees

Vendor Name	Type of Service Rendered	Amount
State Auditors Office	Accounting & Financial	\$ 24,960
Thomason Scientific Inc	Accounting & Financial	9,000
Department of State Health Services	Architectural	(124)
Pape-Dawson Consulting Engineers Inc	Architectural	2,078
Texas Tech University	Data Processing	1,072,846
Alice Hogan	Educational / Training	1,000
Anne MaClachlan	Educational / Training	1,000
Carol Ahlburn	Educational / Training	400
Charles Williams	Educational / Training	400
Diane W Potter	Educational / Training	884
Ellen Fineout-Overholt	Educational / Training	3,270
James S Cavanaugh	Educational / Training	3,500
Kimberlee Kearfoot	Educational / Training	1,000
Laurie Fitzpatrick	Educational / Training	846
Stephen Waller MD	Educational / Training	3,500
Texas Tech University	Educational / Training	800
AK Molecular Diagnostic Lab	Medical	60
Dallas - Fort Worth Hospital	Medical	32,073
Staff Care Inc	Medical	27,330
Thomason General Hospital	Medical	25,541
Whittaker Medical LLC	Medical	165,187
AHEC	Other	50,557
Alexander Wollman & Stark	Other	18,000
Bacon & Thomas	Other	14,100
JP Morgan Chase	Other	320
Permian Basin Workforce Development Board	Other	50,289
Robert Navarro Associates Inc	Other	613
Staff Care Inc	Other	75,190
Texas Higher Education Coordinating Board	Other	23,042
West Central Texas Council of Governments	Other	51,861
West Texas A&M University	Other	33,289
Radian RFID LLC	Programming Services	8,000
<i>Total Professional / Consulting Fees</i>		\$ 1,700,812
Bacon & Thomas	Legal	\$ 14,100
Burns & Levinson	Legal	331
Chalker Flores LLP	Legal	11,190
Conley Rose PC	Legal	17,419
Fort Kort and Houston	Legal	853
Fulbright and Jaworski	Legal	24,673
Jackson Walker LLP	Legal	9,276
Krammer Browning PLLC	Legal	3,806
Law Office of John A Wenke	Legal	600
Mann Frankfort Stein & Lipp PC	Legal	1,046
Michael R Lowe PA	Legal	11,932
Nixon Peabody LLP	Legal	1,856
Scioinspire Corporation	Legal	538
UHY Advisors Texas LP	Legal	1,701
Underwood Wilson Berry Stein & Johnson PC	Legal	13,421
W Reed Leverton	Legal	500
Whittaker Medical LLC	Legal	229,403
<i>Total Legal Service Fees</i>		\$ 328,544
<b><i>Total Professional/ Consulting Fees and Legal Service Fees</i></b>		<b>\$ 2,029,356</b>

**Texas Tech University Health Sciences Center (739)**

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**Attachment B**

**HUB Strategic Plan Progress Form**

Description of Contract	Actual for FY07 <sup>1</sup>	Actual for FY08 <sup>1</sup>	Goal for FY09 <sup>2</sup>
Heavy construction other than building contracts	34.40%	100.00%	50.00%
Building construction, including general contractors and operative builders contracts	36.00%	29.50%	30.00%
Special trade construction contracts	28.30%	44.10%	45.00%
Professional services contracts	1.94%	1.63%	4.00%
Other services contracts	8.59%	4.67%	6.00%
Commodities contracts	30.40%	30.20%	32.00%

<sup>1</sup>Actual percentage spent with HUBs from HUB Report

<sup>2</sup>Goal for percentage spent with HUBs from Strategic Plan

Preparer Signature: 

Approver Signature: 

Preparer Name: Ruben H. Gonzales

Approver Name: Elmo Cavin

Preparer Title: Director HUB Operations

Approver Title: Exec Vice Pres-Fin & Admin

Preparer Phone: (806) 743-2197

Approver Phone: (806) 743-3080

(Source: Texas Government Code, Section 2161.124)

UNAUDITED

**Texas Tech University Health Sciences Center (Agency 739)**

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**Attachment C**

**Appropriation Item Transfers**

			<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
<b>A. Goal: Instruction / Operations</b>					
Strategies					
A.1.1.1	10739	Medical Education	\$ -	\$ (2,581,987)	\$ (2,581,987)
			<u>\$ -</u>	<u>\$ (2,581,987)</u>	<u>\$ (2,581,987)</u>
<b>Total Appropriation Item Transfers</b>			<u><u>\$ -</u></u>	<u><u>\$ (2,581,987)</u></u>	<u><u>\$ (2,581,987)</u></u>

\* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

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## Attachment D

### Schedule of Vehicles Purchased

<u>Make &amp; Model</u>	<u>Purchase Price</u>	<u>Designated Use</u>	<u>Fuel Efficiency</u>
2008 Ford Cargo Van w/Tommy Lift	\$ 17,099	Materials Transport	N/A
2008 Ford F150 Pickup	21,284	Materials Transport	13/18
2008 Ford F150 Pickup	21,284	Materials Transport	13/18
2008 Chevrolet Silverado Crew Cab Pickup	25,090	Materials Transport	16/21
2003 Ford Crown Victoria	19,950	Staff Transport	12/17
2008 Ford Escape Hybrid	26,599	Staff Transport	36/31