

**TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER  
AGENCY 739**



**Annual Report of  
Nonfinancial Information  
Fiscal Year 2009**



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER  
Finance and Administration

Office of Accounting Services

December 23, 2009

The Honorable Rick Perry, Governor  
Mr. John Keel, CPA, State Auditor  
Mr. John S. O'Brien, Director, Legislative Budget Board

Gentlemen:

We are pleased to submit Texas Tech University Health Sciences Center's *Annual Report of Nonfinancial Data* for the year ended August 31, 2009, in compliance with Texas Government Code §2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the institution's *Annual Financial Report*.

If you have any questions, please contact me at (806) 743-7826 ext. 252.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Aguilar".

Rebecca Aguilar  
Associate Director of Accounting Services

Enclosures

cc: Legislative Reference Library



# Texas Tech University Health Sciences Center (739)

## *Annual Report of Nonfinancial Information* *Fiscal Year 2009*

### **Schedule of Bonded Employees**

Texas Tech University Health Sciences Center (TTUHSC) does not acquire a bond on employees. Instead, a comprehensive crime policy that covers all employees is purchased.

### **Schedule of Space Occupied**

Information on space occupied, including number of square feet rented and occupied in state-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot; cost per month and annual cost; lessor of all rented space; and other information describing the space utilized by TTUHSC is reported to the Texas Higher Education Coordinating Board.

### **Schedule of Professional / Consulting Fees and Legal Service Fees**

The TTUHSC Schedule of Professional / Consulting Fees and Legal Service Fees is included as Attachment A.

### **Schedule of Aircraft Operation**

TTUHSC does not own, lease, or otherwise operate any aircraft.

### **Schedule of Itemized Purchases**

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Itemized Purchases) per Texas Education Code § 51.9335.

### **Master File Report Verification Form**

Institutions of higher education are not required to complete a Master File Verification Form per Texas Natural Resources Code § 31.155(d).

# **Texas Tech University Health Sciences Center (739)**

## *Annual Report of Nonfinancial Information Fiscal Year 2009*

### **HUB Strategic Plan Progress Form**

The TTUHSC Report of HUB Strategic Plan Progress is included as Attachment B.

### **Appropriation Item Transfer Schedule**

TTUHSC had no appropriation item transfers.

### **Schedule of Vehicles Purchased**

The TTUHSC Schedule of Vehicles Purchased is included as Attachment C.

### **Indirect Cost Schedule**

Institutions of higher education are not required to provide an Indirect Cost Schedule based on the definition of a state agency in Texas Government Code § 2106.001.

### **Schedule of Lump-Sum Vacation and Compensatory Leave**

TTUHSC paid \$2,461,192.27 for lump-sum vacation and compensatory leave.

### **Schedule of State-Owned or Leased Vehicles Used by State Employees**

TTUHSC does not authorize or allow any state official or employee to use state-owned or leased vehicles for personal use.

### **Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases**

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases) per Texas Education Code § 51.9335.

# Texas Tech University Health Sciences Center (739)

## Annual Report of Nonfinancial Information Fiscal Year 2009

### Attachment A

#### Professional/ Consulting Fees and Legal Services Fees

| Vendor Name                                       | Type of Service Rendered    | Amount            |
|---|-----------------------------|-------------------|
| Clifford J. Abbott                                | Architectural / Engineering | \$ 1,020          |
| Adling Associates                                 | Architectural / Engineering | 13,807            |
| Alderson and Associates Incorporated              | Architectural / Engineering | 1,019             |
| Alvidrez Architecture Inc                         | Architectural / Engineering | 18,434            |
| Condray Design Group Inc                          | Architectural / Engineering | 12,649            |
| Fanning Fanning and Associates Inc                | Architectural / Engineering | 17,631            |
| Joshua Engineering Group Inc                      | Architectural / Engineering | 4,495             |
| N D White Engineering Services Inc                | Architectural / Engineering | 9,400             |
| Parkhill Smith and Cooper Inc                     | Architectural / Engineering | 2,170             |
| R W Gregonis Architects and Interior Design Group | Architectural / Engineering | 28,700            |
| Schirmer Engineering Corporation                  | Architectural / Engineering | 23,841            |
| Sparks Engineering Inc                            | Architectural / Engineering | 3,800             |
| Stanley Consultants Inc                           | Architectural / Engineering | 216,300           |
| Thoma Engineering Inc                             | Architectural / Engineering | 19,825            |
| WTA Inc   | Architectural / Engineering | 2,801             |
| GE Healthcare                                     | Computer Programming        | 5,000             |
| Rackspace US Inc                                  | Computer Programming        | 1,745             |
| Radian RFID LLC                                   | Computer Programming        | 8,000             |
| Compliance Sampling and Analysis Inc              | Consultant                  | 1,040             |
| Mary H. Mays                                      | Consultant                  | 1,280             |
| Maybelle Sim                                      | Consultant                  | 24,400            |
| Dantek Systems                                    | Data Processing             | 120               |
| Hologic Incorporated                              | Educational / Training      | 30                |
| Michael S. Kahler                                 | Educational / Training      | 90                |
| Bolinger Segars Gilbert and Moss LLP              | Financial and Accounting    | 115               |
| Dallas Fort Worth Hospital Council Education      | Medical                     | 18,933            |
| Trace Analysis                                    | Medical                     | 1,762             |
| University Medical Center                         | Medical                     | 52                |
| Covenant Medical Center                           | Other                       | 7,500             |
| Korn/Ferry International                          | Other                       | 38,080            |
| <i>Total Professional / Consulting Fees</i>       |                             | <b>\$ 484,038</b> |
| Baker and Hostetler LLP                           | Legal                       | \$ 4,409          |
| Brown McCarroll LLP                               | Legal                       | 18,824            |
| Fulbright and Jaworski LLP                        | Legal                       | 127,542           |
| Hoffman Sheffield Sauseda and Hoffman             | Legal                       | 10,155            |
| Hund Krier Wilkerson and Wright PC                | Legal                       | 22,795            |
| Kemp Smith LLP                                    | Legal                       | 32,418            |
| Lowe PA, Michael R.                               | Legal                       | 10,813            |

# Texas Tech University Health Sciences Center (739)

Annual Report of Nonfinancial Information  
Fiscal Year 2009

## Attachment A

### Professional/ Consulting Fees and Legal Services Fees

| <u>Vendor Name</u>                          | <u>Type of Service Rendered</u>                                  | <u>Amount</u>     |
|---|--|-------------------|
| Matthiesen, David G.                        | Legal  | 1,550             |
| Mayfield Crutcher and Sharpee LLP           | Legal  | 12,511            |
| McCleskey Harriger Brazill and Graf LLP     | Legal  | 11,679            |
| Peterson Farris Pruitt and Parker           | Legal  | 1,566             |
| Riney and Mayfield LLP                      | Legal  | 1,480             |
| Sharp and Cobos PC                          | Legal  | 41,400            |
| Splawn Simpson Pitts                        | Legal  | 1,134             |
| Toney, Janet L.                             | Legal  | 3,660             |
| Underwood Wilson Berry Stein and Johnson PC | Legal  | 10,664            |
| Wood Law Firm LLP                           | Legal  | 5,008             |
|   | <i>Total Legal Service Fees</i>                                  | <b>\$ 317,605</b> |
|   | <i>Total Professional/Consulting Fees and Legal Service Fees</i> | <b>\$ 801,643</b> |

**Texas Tech University Health Sciences Center (739)**

Annual Report of Other Required Information  
Fiscal Year 2009

Attachment B

HUB Strategic Plan Progress Form

| Description of Contract   | Actual for FY08 <sup>1</sup> | Actual for FY09 <sup>1</sup> | Goal for FY10 <sup>2</sup> |
|---|------------------------------|------------------------------|----------------------------|
| Heavy construction other than building contracts                                      | 100.00%                      | .521%                        | 3.00%                      |
| Building construction, including general contractors and operative builders contracts | 29.50%                       | 18.30%                       | 20.00%                     |
| Special trade construction contracts  | 44.10%                       | 62.20%                       | 57.00%                     |
| Professional services contracts   | 1.63%                        | 1.17%                        | 3.00%                      |
| Other services contracts  | 4.67%                        | 8.42%                        | 10.00%                     |
| Commodities contracts   | 30.20%                       | 30.30%                       | 32.00%                     |

<sup>1</sup>Actual percentage spent with HUBs from HUB Report  
<sup>2</sup>Goal for percentage spent with HUBs from Strategic Plan

Preparer Signature:



Approver Signature:



Preparer Name: Ruben H. Gonzales

Approver Name: Elmo Cavin

Preparer Title: Director HUB Operations

Approver Title: Interim President

Preparer Phone: (806) 743-2197

Approver Phone: (806) 743-3080

(Source: Texas Government Code, Section 2161.124)

UNAUDITED

# Texas Tech University Health Sciences Center (739)

Annual Report of Nonfinancial Information  
Fiscal Year 2009

## Attachment C

### Schedule of Vehicles Purchased

| <u>Make &amp; Model</u>        | <u>Purchase Price</u> | <u>Designated Use</u> | <u>Fuel Efficiency</u> |
|--------------------------------|-----------------------|-----------------------|------------------------|
| 2009 Dodge Caravan             | \$ 21,423.00          | Staff Transport       | 17/24                  |
| 2008 Toyota Prius              | 21,698.54             | Staff Transport       | 48/45                  |
| 2009 Ford Flex - LEASE         | 35,440.00             | Staff Transport       | 17/24                  |
| 2009 Ford Escape Hybrid        | 26,599.01             | Staff Transport       | 36/31                  |
| 2009 Chevy 2500 HD             | 32,558.76             | Materials Transport   | 14/21                  |
| 2009 Chevy Impala              | 21,767.00             | Staff Transport       | 18/29                  |
| 2009 Chevy Impala              | 21,767.00             | Staff Transport       | 18/29                  |
| 2009 Dodge Grand Caravan       | 25,016.25             | Materials Transport   | 17/24                  |
| 2009 Ford Wheelchair Van       | 38,021.32             | Patient Transport     | N/A                    |
| 2009 Saturn Outlook ZR14526    | 27,969.69             | Staff Transport       | 17/24                  |
| 2009 Toyota Prius              | 23,539.13             | Staff Transport       | 48/45                  |
| 2010 Ford Crown Victoria       | 20,771.75             | Staff Transport       | 14/21                  |
| 2010 Chevrolet Traverse FWD LS | 22,822.33             | Materials Transport   | 17/24                  |
| 2010 Ford Expedition XLT       | 23,197.00             | Staff Transport       | 14/20                  |