

**TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER**

AGENCY 739



**Annual Report of
Nonfinancial Information
Fiscal Year 2010**

UNAUDITED



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™
Finance and Administration

Office of Accounting Services

December 23, 2010

The Honorable Rick Perry, Governor
Mr. John Keel, CPA, State Auditor
Mr. John S. O'Brien, Director, Legislative Budget Board

Gentlemen:

We are pleased to submit Texas Tech University Health Sciences Center's *Annual Report of Nonfinancial Information* for the year ended August 31, 2010, in compliance with Texas Government Code §2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the institution's *Annual Financial Report*.

If you have any questions, please contact me at (806) 743-7826 ext. 252.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Aguilar".

Rebecca Aguilar
Associate Director of Accounting Services

Enclosures

xc: Legislative Reference Library



Texas Tech University Health Sciences Center (739)

Annual Report of Nonfinancial Information

Fiscal Year 2010

Schedule of Bonded Employees

Texas Tech University Health Sciences Center (TTUHSC) does not acquire a bond on employees. Instead, a comprehensive crime policy that covers all employees is purchased.

Schedule of Space Occupied

Information on space occupied, including number of square feet rented and occupied in state-owned buildings; building names and addresses; number of square feet devoted to office, warehouse, or other designated use; cost per square foot; cost per month and annual cost; lessor of all rented space; and other information describing the space utilized by TTUHSC is reported to the Texas Higher Education Coordinating Board.

Schedule of Professional / Consulting Fees and Legal Service Fees

The TTUHSC Schedule of Professional / Consulting Fees and Legal Service Fees is included as Attachment A.

Schedule of Aircraft Operation

The TTUHSC does not own, lease, or otherwise operate any aircraft.

Schedule of Itemized Purchases

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Itemized Purchases) per Texas Education Code § 51.9335.

Master File Report Verification Form

Institutions of higher education are not required to complete a Master File Verification Form per Texas Natural Resources Code § 31.155(d).

HUB Strategic Plan Progress Form

The TTUHSC Report of HUB Strategic Plan Progress is included as Attachment B.

Appropriation Item Transfer Schedule

The TTUHSC had no appropriation item transfers.

Texas Tech University Health Sciences Center (739)

Annual Report of Nonfinancial Information

Fiscal Year 2010

Schedule of Vehicles Purchased

The TTUHSC Schedule of Vehicles Purchased is included as Attachment C.

Indirect Cost Schedule

Institutions of higher education are not required to provide an Indirect Cost Schedule based on the definition of a state agency in Texas Government Code § 2106.001.

Schedule of Lump-Sum Vacation and Compensatory Leave

The TTUHSC paid \$2,685,755.56 for lump-sum vacation and compensatory leave.

Schedule of State-Owned or Leased Vehicles Used by State Employees

The TTUHSC does not authorize or allow any state official or employee to use state-owned or leased vehicles for personal use.

Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases

Institutions of higher education are not required to comply with Government Code Chapter 2155 (including providing a Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases) per Texas Education Code § 51.9335.

Texas Tech University Health Sciences Center (739)

*Annual Report of Nonfinancial Information
Fiscal Year 2010*

Attachment A

Professional/ Consulting Fees and Legal Services Fees

<u>Vendor Name</u>	<u>Type of Service Rendered</u>	<u>Amount</u>
Adling Associates	Architectural / Engineering	\$ 22,097.80
Agnew Associates	Architectural / Engineering	5,990.00
Alderson and Associates Incorporated	Architectural / Engineering	1,419.74
Condray Design Group Inc	Architectural / Engineering	38,680.49
Fanning Fanning and Associates Inc	Architectural / Engineering	12,754.27
N D White Engineering Services Inc	Architectural / Engineering	14,000.00
Parkhill Smith and Cooper Inc	Architectural / Engineering	37,743.01
R W Gregonis Architects and Interior Design Group	Architectural / Engineering	673.16
Schirmer Engineering Corporation	Architectural / Engineering	1,700.00
SLS Partnership Inc	Architectural / Engineering	5,009.00
Stanley Consultants Inc	Architectural / Engineering	165,450.00
Walter P Moore and Associates Inc	Architectural / Engineering	32,684.75
WTA Inc	Architectural / Engineering	950.00
Maybelle Sim	Consultant	3,130.00
Genesis Networks Inc	Computer Programming	10,719.30
David S. Libson, MD	Medical	4,866.66
<i>Total Professional / Consulting Fees</i>		<u>\$ 357,868.18</u>
Brown McCarroll LLP	Legal	\$ 30,020.13
Carboy Law Firm	Legal	4,803.92
Cristy J. McElroy	Legal	7,500.00
Fulbright and Jaworski LLP	Legal	82,229.54
Hinkle Hensley Shanon and Martin LLP	Legal	2,774.10
Hund Krier Wilkerson and Wright PC	Legal	27,568.00
Kemp Smith LLP	Legal	52,743.26
McCleskey Harriger Brazil and Graf LLP	Legal	26,173.69
Peterson Farris Pruitt and Parker	Legal	10,952.23
Ray Valdez McChristian and Jeans PC	Legal	5,021.85
Sharp and Cobos PC	Legal	29,901.40
Splawn Simpson Pitts	Legal	1,001.58
Texas Medical Liability Trust	Legal	103,830.56
Underwood Wilson Berry Stein and Johnson PC	Legal	20.00
<i>Total Legal Service Fees</i>		<u>\$ 384,540.26</u>
<i>Total Professional / Consulting Fees and Legal Service Fees</i>		<u>\$ 742,408.44</u>

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Texas Tech University Health Sciences Center (739)

Annual Report of Nonfinancial Information
Fiscal Year 2010


Attachment B

HUB Strategic Plan Progress Form

Description of Contract	Actual for FY09 ¹	Actual for FY10 ¹	Goal for FY11 ²
Heavy construction other than building contracts	.521%	95.20%	11.90%
Building construction, including general contractors and operative builders contracts	18.30%	9.18%	15.00%
Special trade construction contracts	62.20%	78.70%	57.00%
Professional services contracts	1.17%	.812%	2.00%
Other services contracts	8.42%	6.76%	10.00%
Commodities contracts	30.30%	27.30%	30.00%

¹Actual percentage spent with HUBs from HUB Report

²Goal for percentage spent with HUBs from Strategic Plan

Preparer Signature: 

Preparer Name: Ruben H. Gonzales

Preparer Title: Director HUB Operations

Preparer Phone: (806) 743-2197

Approver Signature: 

Approver Name: Elmo Cavin

Approver Title: Exec Vice Pres-Fin & Admin

Approver Phone: (806) 743-3080

(Source: Texas Government Code, Section 2161.124)

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Texas Tech University Health Sciences Center (739)

*Annual Report of Nonfinancial Information
Fiscal Year 2010*

Attachment C

Vehicles Purchased

<u>Make & Model</u>	<u>Purchase Price</u>	<u>Designated Use</u>	<u>Fuel Efficiency</u>
2010 Ford F150 Crew Cab	\$ 25,024.68	Staff Transport	14/20
2010 Chevy Silverado 1500	23,161.82	Staff Transport	15/21
2010 Ford Van E250	19,399.84	Safety	Not required
2010 Ford F150 Crew Cab	22,069.21	Staff Transport	15/19
2010 Dodge Grand Caravan	25,016.25	Staff Transport	17/24
2010 Chevy Impala	19,419.99	Staff Transport	17/24
2010 Chevy Impala	19,448.74	Staff Transport	17/24
2010 Ford Taurus	22,080.38	Safety	18/28
2010 Ford F150 Super Crew	22,277.21	Staff Transport	15/19
2010 Ford Crown Vic	20,986.07	Safety	14/21
2010 Vantage 4WD Primo-Green car	20,262.50	Staff Transport	Not required
2010 Vantage EVR 1000-Green car	22,819.56	Staff Transport	Not required

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