**Budget Account Code Summary Report**

The report location is: **HSC Finance > Finances Relative to Budget.**

### New Report Modifications:

- Fund and Institution descriptions display in the report heading
- Program, Fund and Orgn descriptions display in the report detail
- Revenue and expense totals in **red**: Revenue totals in **red** mean that the FOP has not received all of the current year budget account pool revenue. Expense totals in **red** mean that the FOP has overspent the current year expense budget account pool.

The Fiscal Year and Fiscal Period will default to the current period. Select a single or a combination of parameters and click “Finish” to run.

The Budget Account Code Summary report will help you monitor financial activity compared to current budget. The final column, Available Budget Balance compares the total of the actual earnings, actual spending and encumbrance balance to the current year's budget for each FOP (Fund, Orgn, and Program codes). Amounts that are **blue** and underlined have a hyperlink to the detail transactions that make up the summary amount.

If you have additional questions, please contact fsm@ttuhsc.edu