The Aging AR Detail with Company report lists accounts receivable transactions submitted through the Contracting AR system with an outstanding (uncollected) balance. The report ages data into six groups based on the number of days outstanding. The Contracting AR system data is balanced each night with the Banner contracting accounts receivable account 130450. Since this report uses real-time data, the numbers may differ slightly when compared to reports using data from the Banner Operational Data Store (ODS) which is only refreshed nightly.

The report may be run with any combination of parameters, including the contract number. The contract number must be in the new format that uses the prefix “CON”. All parameters are optional.

The location for the Aging AR Detail with Company report is: Cognos > HSC Finance > Contracting System > Aging AR Detail with Company.

There are additional reports available in the Contracting System folder. The Aging AR Detail with Submitter report provides the same data except the Company field has been replaced with the transaction Submitted By field. Another report, Aging AR Summary by Company, groups the data by company and aging period.

More information? Email Finance Reporting at financereporting@ttuhsc.edu