

04/23/14

TTUHSC DIRECT PAY FORMS

NOW AVAILABLE IN TECHBUY

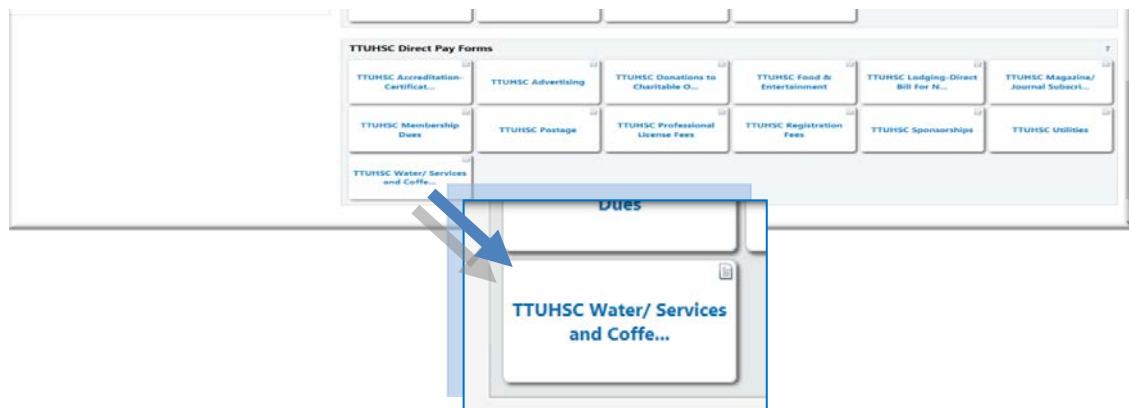
TTUHSC Direct Pay **Employee Reimbursement Form**

All employee reimbursements will now be submitted on the Direct Pay Employee Reimbursement form located at the bottom of the home/shop screen below the punch-out and Purchasing forms.

NEW FORM

Water/Services and Coffee/Soft Drinks

The TTUHSC Food & Entertainment form should not be used to process invoices for water/services and coffee/soft drinks. A form is now available in TB and is located at the bottom of the home/shop screen below the punch-out and Purchasing forms.



Questions or Comments? Email Accounts.Payable@ttuhsc.edu