



# TTUHSC PURCHASING CARD UPDATE

January 6, 2011

## **STATEMENT ENDING 01/05/11**

Transactions 12/07/10 through 1/05/11

Transaction Adjustments or Reallocations for statement ending **1/05** will need to be processed in Pathway Net by **5:00pm, Wednesday, January 19th.**

Please do not make any changes to the **1/05** statement in Pathway Net after the deadline. The changes will not be reflected in the upload that Payment Services will process to Banner on the following Thursday.