



TTUHSC PURCHASING CARD UPDATE

January 7, 2009

STATEMENT ENDING 01/05/09

Transactions 12/06/08 through 01/05/09

Transaction Adjustments or Reallocations for statement ending **01/05** will need to be processed in Pathway Net by **5:00pm, Wednesday, January 14th**.

Please do not make any changes to the **01/05** statement in Pathway Net after the deadline. The changes will not be reflected in the JPMorgan Chase download that Business Services will process on the following Thursday.