



TTUHSC PURCHASING CARD UPDATE

January 08, 2008

STATEMENT ENDING 01/07/08

Transactions 12/06/07 through 01/07/08

Transaction Adjustments or Reallocations for statement ending **01/07/08** will need to be processed in Pathway Net by **5:00pm, Friday, January 18th**.

Please do not make any changes to the **01/07/08** statement in Pathway Net after the deadline. The changes will not be reflected in the JPMorgan Chase download that Business Services will process on the following Monday.