

TTUHSC PURCHASING CARD UPDATE

April 8, 2008

STATEMENT ENDING 04/07/08

Transactions 03/06/08 through 04/07/08

<u>Transaction Adjustments or Reallocations</u> for statement ending **04/07** will need to be processed in Pathway Net by **5:00pm, Friday, April 18th.**

Please do not make any changes to the **04/07** statement in Pathway Net after the deadline. The changes will not be reflected in the JPMorgan Chase download that Business Services will process on the following Monday.