

TTUHSC PURCHASING CARD UPDATE

June 7, 2011

STATEMENT ENDING 06/06/11

Transactions 5/06/11 through 6/06/11

<u>Transaction Adjustments or Reallocations</u> for statement ending 6/06 will need to be processed in Pathway Net by 5:00pm, Friday, June 17th.

Please do not make any changes to the **6/06** statement in Pathway Net after the deadline. The changes will not be reflected in the upload that Payment Services will process to Banner on the following Monday.