



# TTUHSC PURCHASING CARD UPDATE

December 8, 2008

## STATEMENT ENDING 12/05/08

Transactions 11/06/08 through 12/05/08

Transaction Adjustments or Reallocations for statement ending **12/05** will need to be processed in Pathway Net by **5:00pm, Tuesday, December 16<sup>th</sup>**.

Please do not make any changes to the **12/05** statement in Pathway Net after the deadline. The changes will not be reflected in the JPMorgan Chase download that Business Services will process on the following Wednesday.



*Happy Holidays*

