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TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER



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Business Affairs

# BUSINESS AFFAIRS DEPARTMENTS



## Business Affairs

- Financial and operational services
- Operations, policies and training
- Business support



## Accounting Services

- Accounting policies and procedures
- Financial activity and reporting
- Grant Management



## Application Development

- Financial Applications
- Business Affairs web sites management
- Financial reports and reporting structure



## Contracting

- Contract Management System oversight
- Contracts administration
- Contracting process guidance and compliance



## Finance Systems Management

- Finance related systems administration
- Effort reporting system oversight
- Training, end-user support



## General Services

- Print, copy, and image services
- Mail services and surplus
- Vehicle rentals and fleet management



## Parking Services

- Parking permits and maps
- Lot management and parking solutions
- Online Parking System management



## Payment Services

- Accounts payable and direct pay
- Travel oversight and management
- Purchasing Card program



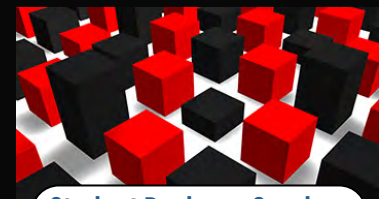
## Property Management

- Annual certification of property inventory
- Inventory tag distribution
- Property Inventory System administration



## Purchasing

- TechBuy process
- Vendor verification, set up, and contractual agreements
- HUB program



## Student Business Services

- Departmental deposits
- Tuition, fees, and loans oversight and collection
- Student refund process and payment plans