

# Hot Topics

TEXAS TECH UNIVERSITY  
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*from Business Affairs*

## CHROME RIVER... COMING SOON!






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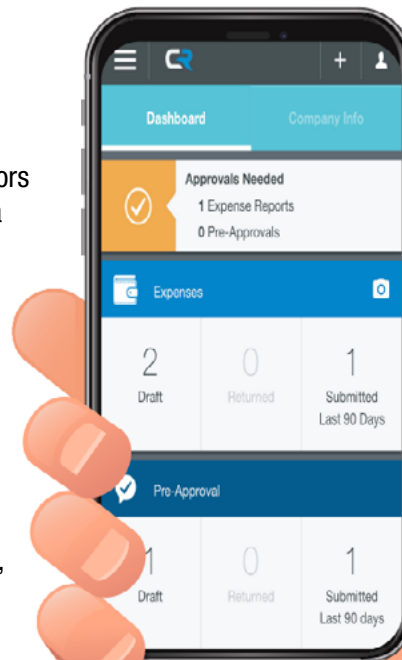
Chrome River will be the HSC's new Travel and PCard expense management system. The new system will replace the current Travel System and enhance and simplify the PCard processes. Implementation is expected to be completed by the end of fiscal year 2020. The September Business Affairs newsletter will include more information.

### Welcome to the River

Chrome River's interface is a web app that allows access via any mobile web browser without downloading a mobile app. The responsive design allows for the same high-quality user experience across all devices (including PC's, laptops, tablets and mobile phones) and guides users through the system to access the features and functions they need. Implementing Chrome River will eliminate paper, streamline processes, and improve efficiencies and integration with Banner.

### Ways to Capture Receipts

-  **Snap & Send** - Simply take a photo of a receipt using any mobile device and send to Chrome River via email.
-  **Forward & Forget** - Forward electronic receipts from vendors (airfare, hotels, internet, Amazon, etc.) to Chrome River via email, scan or even fax.
-  **Direct Uber & Lyft Integration** - Chrome River users can have ride information automatically sent from their Uber and Lyft accounts direct to their expense reports.
-  **Hotel Folio Itemization** - Email your hotel bill and this feature automatically creates separate expense line items for items such as room, tax, parking, and meals.
-  **Receipt OCR** - Reads information on a receipt (time of day, amount and currency, merchant name and vendor type) and maps the receipt to the correct expense line.



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