

Hot Topics

from Business Affairs

Chrome River Travel Has Arrived

August 2023

We are excited to introduce [Chrome River for Travel](#), a new system that will replace the current Travel system. Transition to Chrome River for travel processes will begin 9/1/2023. The system can be accessed through the [WebRaider portal](#) > Business Affairs tab > Links to Financial Systems portlet > System Links > Chrome River.

- All FY23 travel should be processed in the current Travel system.
- All FY24 travel applications that already include advance reimbursement and/or BTA approvals must be completed in the current Travel system.
- All other FY24 travel should be processed in Chrome River, starting 9/1/2023.

To help you transition smoothly, we will be offering Chrome River Travel Basics training classes which can be accessed via this [Zoom link](#). The training schedule is as follows:

Chrome River Travel Basics Training Classes

8/23	Wednesday	9:00 - 10:30 AM	8/28	Monday	2:00 - 3:30 PM
8/24	Thursday	3:00 - 4:30 PM	8/29	Tuesday	3:00 - 4:30 PM
8/25	Friday	3:00 - 4:30 PM	8/31	Thursday	3:00 - 4:30 PM
8/28	Monday	9:00 - 10:30 AM	9/1	Friday	1:30 - 3:00 PM

Stay tuned for additional training opportunities that will be announced at a later date. We will also be conducting Travel Q&A sessions via Zoom on the following schedule:

Travel Q&A Sessions

8/30	Wednesday	9:00 - 10:00 AM	9/6	Wednesday	9:00 - 10:00 AM
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For your convenience, training guides are currently available on the [Training Center](#) and the [Travel](#) home pages. Recorded sessions will be added soon. Thank you for your cooperation as we make this exciting transition to Chrome River Travel!

For questions, email Chrome River at ChromeRiverHSC@ttuhsc.edu.

