

REPORTS

from Business Affairs



Budget Account Code Summary - Fund First

The Budget Account Code Summary report is the most popular report. For FY 16, the report was run 26,949 times making it the most utilized report. The purpose of this report is to monitor your financial activity compared to your current budget. The report is grouped and sub-totaled by Orgn.

But what if you wanted to view the activity in your department by the fund rather than the orgn - fund first? A new report, Budget Account Code Summary - Grouped by Fund, was created to give users the capability to run a report for a given fund or for an entire department. This provides a summation of the activity of every fund selected (up to five funds) and eliminates the need to run the Budget Account Code Summary report multiple times.

The report location is: **Cognos > HSC Finance > Finances Relative to Budget.**

The report consolidates all financial activity for all Funds/Orgns by Account Type. For each Fund-Orgn-AT (Account Type), the following totals are displayed by the BAC (Budget Account Code): the current budget, the net revenue and

Texas Tech University Health Sciences Center Report Utilization Summary by Report Sep 1, 2015 thru Aug 31, 2016	
Executions	Report name
26,949	Budget Account Code Summary
10,435	DT Trans Detail YTD with Enc and Vendor -BAC, FOP
7,795	Statement of Changes in Fund Balances By Cat and Class
7,758	DT Trans Detail with Enc and Vendor - BAC, FOP

expenses for both the selected period (MTD) and for the entire year up to the selected period (YTD), and the current balance of all open encumbrances. The final column, Available Budget Balance, compares the total of the actual earnings, actual spending, and encumbrance balance to the current year's budget.

For questions, contact Finance Systems Management at fsm@ttuhsc.edu.

Fund	Description	Orgn	Description	AT	BAC	BAC Description	Prog	Description	Current Budget	MTD	YTD	Enc	Avail Bud Balance
123456	My Fund	654321	My Orgn	50	5025	Professional Fees	40	Academic Support	6,717,341.00	512,071.35	512,071.35	0.00	(6,205,269.65)
						Professional Fees			6,717,341.00	512,071.35	512,071.35	0.00	(6,205,269.65)
					5044	State Gifts/Grants/Contracts	40	Academic Support	11,600.00	0.00	0.00	0.00	(11,600.00)
						State Gifts/Grants/Contracts			11,600.00	0.00	0.00	0.00	(11,600.00)
					5046	Local Gifts/Grants/Contracts	40	Academic Support	500.00	0.00	0.00	0.00	(500.00)
						Local Gifts/Grants/Contracts			500.00	0.00	0.00	0.00	(500.00)
					5048	Private Gifts/Grants/Contracts	40	Academic Support	2,808,952.00	39,476.32	39,476.32	0.00	(2,769,475.68)
						Private Gifts/Grants/Contracts			2,808,952.00	39,476.32	39,476.32	0.00	(2,769,475.68)
					5050	Investment Income	40	Academic Support	2,000.00	0.00	0.00	0.00	(2,000.00)
						Investment Income			2,000.00	0.00	0.00	0.00	(2,000.00)
						Revenue			9,540,393.00	551,547.67	551,547.67	0.00	(8,988,845.33)

