

January 4, 2011

**Mileage Reimbursement Rate Effective January 1, 2011**

**The State of Texas Comptroller's office announces that the state mileage reimbursement rate effective January 1, 2011 is 51.0 cents per mile.** This is a 1.0 cent increase over the current rate of 50.0 cents per mile.

**Reminder: If mileage reimbursement crosses the end of the calendar year (departure in 2010 and return in 2011), list as two separate lines on the voucher so that the correct rate is processed in the travel system. Also, mileage for trips taken during an employees' performance of duties within their designated headquarters, must be entered as two lines i.e., December total miles and January total miles.**